

**Guide to completing the title-by-title survey
of
South Asian Official Serial Publications**

The survey is designed to compile as much bibliographic information as possible regarding the availability of key South Asian official serial publications in UK libraries.

Sample Page

Country [1]

Tick box [2]	Catalogue entry [3]	Serial titles [4]	Author [5]	Serial holdings [6]	Supplier [7]	Comments [8]

[1] Country

The survey of each country's government publications contains (where available) official serials of

- The central ministries
- The central bank
- The key commissions/committees
- The census
- States/provinces

[2] Tick box

Check box if serial is part of your collection

[3] Catalogue entry

Please indicate the type of catalogue available for each serial by circling the relevant letter

- M** Manual
- E** Electronic
- B** Both (in cases where part of the holdings have been electronically catalogued)

[4] Serial title

An alphabetical list of all major serials published by key Ministries/ Commissions/Committees. A general census question has been included.

[5] Author

This refers to the publishing authority (for example, government publishers or by the relevant Ministry).

N.B. In some instances, all titles published by one particular authority (e.g. Bureau of Statistics) are listed together rather than under the Ministry to which they may refer.

[6] Serial holdings

Please provide as much detail as possible of your holdings including information on any missing parts of the series.

[7] Supplier

Please provide the name of your supplier/agent/dealer of official publications

[8] Comments

This is particularly vital if you are aware of any changes that have been made to the ministry, serial title, publishing authority, or if the serial has been discontinued.

Disclaimer

Owing to the diffuse and complex nature of bibliographic sources of information for official publications from South Asia, it is inevitable that there might be some duplication or inadvertent exclusion of relevant material.

If this does arise, please do lend your expertise by amending or adding to the survey. All contributions and comments will be gratefully received.

Many thanks for taking part in this fairly lengthy but extremely valuable survey.